

25X1

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14 March 1956

MEMORANDUM FORM: Finance Division, Accounts Branch

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TO: (NAME) *Project Accounts*FROM: (NAME) **1 - 29 February 1956** *Travel Claim for 2nd*

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1. It is requested that a check be drawn in favor of in the amount of **\$250.00** be reimbursed to claimant for expenses incurred and per diem accrued while in a travel status on behalf of Project Equator. The check should be sent to Room 316, 1717 H St., N. W. for delivery to the payee.

2. For your protection in taking this action, I certify that there is in the custody of the Project Comptroller a sufficient voucher which is consistent with Agency regulations, approved by an appropriate approving authority **\$250.00** certified by an authorized certifying officer in the amount of . This expense is properly chargeable as follows:

OBIGATION	OBJECT	CLASS	AMOUNT
TRAVEL ORDER NO. 103-001 Proj 212-56	ALLOCATION SYMBOL 6-3004-30-010	R.F. NO. 10434	\$250.00

Dr. 600.00

3. The Security Office has requested that this voucher not be released through normal administrative channels.

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Authorized Certifying Officer
Project Comptroller

Distribution:
0 & 1 - Addressee
3 - Voucher file
4 - Proj Pers file
5 - Chrono

JHS/jec

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